



NORTHERN SUMMIT ACADEMY
Board of Directors
Regular Board Meeting

February 9, 2023
Thursday, 3:00 PM

<https://meet.google.com/cvv-bara-pdt>

1-405-3552768 PIN 160 036 532#
2301 Balls Ferry Rd
Anderson

Minutes

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the chairperson of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item that appears on the Agenda during consideration of the item. We would appreciate it if you would identify yourself with your name when addressing the Board.

I. Call to order and roll call 3:10 **PM**

Mike McMaster X Bill Arnold X Lois Rose X
Angelia Garrett X Linda Stow X

II. Pledge of Allegiance

III. Approval of the Agenda: Approved moving action item #6 to #1.

Motion: Lois Rose Second: Linda Stow Ayes: 5
Noes: 0 Abstentions: 0 Absent: 0

IV. Public Comment

An opportunity for any member of the public to address the Governing Board on any matter on the Agenda, which is within the jurisdiction of the Board. **No Comment**

V. Information Items/Director's Report

Julia announced that two students from the CTE Education Pathway are attending the board meeting. Abe and Juana

- 1. AB 361, AB 2449, AB 2647 Updates and impacts on NSA: AB361: prohibiting people from prohibiting public comments without submitting in advance. Public comment allowed without prescreening. AB2449: video conference only allowed 2 times per year for board members as of Jan 2023. AB2647: Board attachments must be posted/available to public.**
- 2. Current enrollment: 200, 7 waiting list, 5 graduated early, no more seniors 22/23 schoolyear. Current 27 for graduation.**
- 3. Facility Search and Reserve Update: On hold, traffic not good at canyon road location.**
- 4. SPED: 40, NSA first year of CDE Self Review, working on EBR**
- 5. Staffing Update Karey would like to teach more and have someone else do meal position. Need SpEd teacher, spoke to one [potential teacher who was at the IEP school.**
- 6. Purchases from IEP School \$3520 for furniture: conference table, 2 acrylic white boards, 2 folding cafeteria tables, and more.**

Director Report: Safety Plan review coming up, reviewed at the advisory council. LCAP goals shared with board, 5 goals, it was discussed where NSA is currently with the goals. 7 out of 25 seniors completed pathways. ELCAP due June 30th: staff, student, parent surveys to go out. LCAP goal to decrease points below standard: reviewed points from standard, year 4 (seniors) not showing as much growth last meeting we defined 3-8 and 11 as the grade levels we are data tracking. Working with PARSEC to look at scores and get data ready for renewal. SARC shared with board.

Announce: 700 form webinar available for board members February 22nd 2-3 pm here at NSA in the conference room or digitally. The 700 form is due 4/1/23.

VI. Action Items

- 1. Discussion and possible approval of updated 2023 School Safety Plan. NSA on 3rd set of radios. Earthquake drill done annually. 2 emergency silent alarm buttons. Julia and Clarissa got a training from Parent Square to use emergency notification through Parent Square.**

Motion: Angelia Garrett Second: Linda Stow
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

2. Discussion and possible approval of including the Staff/Student Interaction Policy in the Parent-Student Handbook. **Appendix to handbook, expectations on staff/student interactions.**

Motion: Linda Stow Second: Angelia Garrett
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

3. Discussion and possible approval of hiring Sara Leatherby as an Intervention Team member. She has passed the DOJ clearance.

Motion: Lois Rose Second: Bill Arnold
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

4. Discussion and possible approval of updating Employee Handbook to include corrections to certificated pay months, updated Holiday Pay, updated length of bereavement and FMLA leaves, and the definition of eligibility for NSA benefits as 1 FTE. **5 days (after employed 30 days), must be used iwthing 3 months of death, clean up FTE language.**

Motion: Angelia Garrett Second: Bill Arnold
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

5. Discussion and possible approval of updating the Employee Handbook and payroll practices to include State Disability Insurance (SDI). **Classified – covers FMLA**

Motion: Lois Rose Second: Linda Stow
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

6. Discussion and possible approval of contracting with CALSTRS for Pension 2, employee funded retirement account. **Pension 2 is signed up by employees at NSA. Cal STRS scheduled to come in and Pension 2 person to help set up additional retirement fund. 403B. Employee funds, no cost to NSA.**

Motion: Bill Arnold Second: Lois Rose
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

7. Discussion and possible approval of opening a school bank account at Cornerstone Bank. The account would be used for fundraising revenue. **Julia Knight and Clarissa Loffmark are signers.**

Motion: Angelia Garrett Second: Linda Stow
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

8. Discussion and possible approval of revising sign-on bonus schedule to pay out at the end of the first semester of employment then payment two at the conclusion of the first year.

Motion: Linda Stow Second: Bill Arnold
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

9. Discussion and possible approval of the January 12, 2023 Regular and Special Meeting Minutes.

Motion: Bill Arnold Second: Linda Stow
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

10. Discussion and possible approval of warrants for January 9, 2023 – February 3, 2023.

Motion: Angelia Garrett Second: Linda Stow
Ayes: 5 Noes: 0 Abstentions: 0 Absent: 0

Comments: Angelia asked when they will be getting the 700 form. This will be emailed or supplied in person by 2/13/23. Mike requested ID cards for board members. Mr. Hart took their pictures. These will be made.

Mike McMaster Bill Arnold Lois Rose Angelia Garrett Linda Stow

Next Meeting: 3/9/23
Adjournment: 4:16 pm