



NORTHERN SUMMIT ACADEMY
Board of Directors
Regular Board Meeting

September 14, 2023
Thursday, 3:00 PM

Meeting ID: 341 392 0841
Passcode: hg0FFE

2301 Balls Ferry Rd
Anderson

Minutes

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the chairperson of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item that appears on the Agenda during consideration of the item. We would appreciate it if you would identify yourself with your name when addressing the Board.

I. Call to order and roll call 3:14 PM

Mike McMaster 0 Bill Arnold x Lois Rose x Angelia Garrett x
Linda Stow x

II. Pledge of Allegiance

III. Approval of the Agenda

Motion: Linda Stow Second: Bill Arnold Ayes: 4
Noes: 0 Abstentions: 0 Absent: 1

IV. Public Comment

An opportunity for any member of the public to address the Governing Board on any matter on the Agenda, which is within the jurisdiction of the Board.

V. Information Items/Director's Report

1. **Current enrollment:** 203
2. **Facility Search and Reserve Update:** 20K down / 90 day escrow / met with building & planning meeting / architect, Greg Snow Agent, looking for architect. Lawyer says no special bid process. Architect must know schools, Fire chief wants sprinklers and checking on fire hydrant 500 yrds? Checking on asbestos in building, will need new bathrooms in building, looking at adding modules to property for music / makerspace. Still looking for another building near B of A to put admin and/or Tk/3, use permit to include parking for events near Kaleidoscope coffee across North Street.
3. **SPED:** 46 students / 4 SpEd credentialed teachers.
4. **CTE:** going nicely, 1 student in AOJ going to FBI training in SAC. This is a 1 day training.
5. **Staffing Update:** K/1 Lauri VanderKnyff resigned – gave 4 day notice. Jessica Davison was 4th and now K/1 a.m. with 4th combined with 5th to Kristian Hart.. Edjoin ads placed. Interviewed for culinary from Weaverville.
6. **Website Update:** Keeping up to date
7. **Charter Renewal Status:** Working on data.

VI. Action Items

1. Discussion and possible approval of the hiring of Clair Cassel as a Registrar, contingent on completion of all hiring paperwork. **Passed DOJ, coming Monday to finish papers upon approval from board.**

Motion: Lois Rose Second: Angelia Garrett Ayes: 4
Noes: 0 Abstentions: 0 Absent: 1

2. Discussion and possible approval of the 22-23 Annual Education Protection Account. **Verify using money as described. Instruction and related services.**

Motion: Linda Stow Second: Angelia Garrett Ayes: 4
Noes: 0 Abstentions: 0 Absent: 1

3. Discussion and possible approval of the 22-23 Unaudited Actuals.

Motion: Bill Arnold Second: Linda Stow Ayes: 4
Noes: 0 Abstentions: 0 Absent: 1

4. Discussion and possible approval of a stipend of \$3,000 annually for website maintenance to Clarissa Loffmark.

Motion: Linda Stow Second: Lois Rose Ayes: 4
Noes: 0 Abstentions: 0 Absent: 1

5. Discussion and possible approval of disposing/donating of My Math and Course 1-3 workbooks. The program is not used at NSA.

Motion: Linda Stow Second: Bill Arnold Ayes: 4
Noes: 0 Abstentions: 0 Absent: 1

6. Discussion and possible approval of the August 10, 2023 Regular Meeting Minutes and August 30, 2023 Special Board Meeting Minutes.

Motion: Lois Rose Second: Bill Arnold Ayes: 4
Noes: 0 Abstentions: 0 Absent 1

7. Discussion and possible approval of warrants for August 9 – September 12 , 2023.

Motion: Linda Stow Second: Angelia Garrett Ayes: 4
Noes: 0 Abstentions: 0 Absent 1

Comments: Lois stated that she is excited at the possibility of a new building.

Back to school night today 5:30 – 7:00 p,m.

Mike McMaster Bill Arnold Lois Rose Angelia Garrett Linda Stow

Next Meeting: 3:55 pm

Adjournment: 10/12/23