



**NORTHERN SUMMIT ACADEMY**  
**Board of Directors**  
**Regular Board Meeting Minutes**

**April 23, 2020**  
**3:00 PM**

**2301 Balls Ferry Rd**  
**Anderson, CA 96007**

**<https://us04web.zoom.us/j/74924402637?pwd=059964>**

**Agenda**

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the chairperson of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item that appears on the Agenda during consideration of the item. We would appreciate it if you would identify yourself with your name when addressing the Board.

**I. Call to order and roll call \_\_\_3:23\_\_\_PM**

Mike McMaster  Dawn Allan  Bill Arnold  video  Jeanette Pringle   
Sadee Ciapponi

**II. Pledge of Allegiance**

**III. Approval of the Agenda**

Motion:  Dawn Allan  Second: Jeanette Pringle Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1

Dawn Allan made a motion to approve the agenda. Jeanette Pringle made a second followed by 4 Ayes and 0 Noes.

**IV. Public Comment**

An opportunity for any member of the public to address the Governing Board on any matter on the Agenda, which is within the jurisdiction of the Board.

**V. Communications – Director's Report**

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- Enrollment
  - we will keep enrolling students to the end of the school year.
- Special Education
  - Still on track and providing services for special education
- Distance Learning Delivery; virtual biology labs, IXL, You Tube, and others
  - The teachers are doing a fantastic job with the distance learning delivery.
  - We are keeping track of the student we are unable to get in contact with. The director will be tracking down the students.

**VI: Information Items**

- Progress on the Facility Projects
  - The kitchen floor is done and both bathrooms will also be getting sealed.
- SCOE approval of Charter Petition Material Revisions
- Increased technology costs associated with Distance Learning
  - We bought 8 smart boards and may need to more. We were told we would be getting 75 Chromebook from the state and they would be here next week.
- Parsec Data Report – SBAC 2015 -2019.
  - We have been working with Parsec for our school reports and our students progress.

**VII: Consent Items**

- a. Discussion and possible approval of March 26, 2020 Regular Board Minutes.**

**Motion: Dawn Allan Second: Jeanette Pringle Ayes: 4 Noes: 0 Abstentions: 0 Absent: 1**

**Dawn Allan made a motion to approve the March 26, 2020 Regular Board Minutes. Jeanette Pringle may and second. Followed by 4 Ayes and 0 Noes. Motion Passed**

- b. Discussion and possible approval of warrants dated March 24 – April 20, 2020**

**Motion: Dawn Allan Second: Jeanette Pringle Ayes:4 Noes: 0 Abstentions: 0 Absent: 1**

**Dawn Allan made a motion to approve the warrants for March 24 – April 20, 2020. Jeanette Pringle made a second, followed by 4 Ayes and 0 Noes. Motion Passed**

- c. Discussion and possible approval of financial support for the Biology Study Pod Plants Project. TABLED**

**Motion: Second: Ayes: Noes: Abstentions: Absent:**

- d. Discussion and possible approval of the Teleworking Agreement when working from home is mandatory vs employee request.**

**Motion: Dawn Allan Second: Jeanette Pringle Ayes: 4 Noes: 0 Abstentions:0  
Absent: 1**

**Dawn Allan made a motion to approve the Teleworking Agreement when working from home is mandatory vs. employee request. Jeanette Pringle made a second followed by 4 Ayes and 0 Noes. Motion Passed**

- e. Discussion and possible approval of Executive Director, addition of stipulation that hiring of new personnel is based on Executive Director recommendation and final board approval.**

**Motion: Dawn Allan Second: Jeanette Pringle Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1**

**Dawn Allan made a motion to approve the Executive Director, addition of stipulation that hiring of new personnel is based on Executive Director recommendation and final board approval. Jeanette Pringle made a second, followed by 4 Ayes and 0 Noes. Motion Passed**

- f. Discussion and possible approval of revised Classified Office Assistant Job Description.**

**Motion: Dawn Allan Second: Bill Arnold Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1**

**Dawn Allan made a motion to approve the Classified Office Assistant Job Description. Bill Arnold made a second, followed by 4 Ayes and 0 Noes. Motion Passed.**

- g. Discussion and possible approval of Revised Classified Teachers Aide Job Description.**

**Motion: Dan Allan Second: Bill Arnold Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1**

**Dawn Allan made a motion to approve the Revised Classified Teachers Aide Job Description. Bill Arnold made a second, followed by 4 Ayes and 0 Noes. Motion Passed.**

- h. Discussion and possible approval of 2020-2021 school calendar.**

**Motion: Dawn Allan Second: Bill Arnold Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1**

**Dawn Allan made a motion to approve the 2020-2021 school calendars. Bill Arnold made a second, followed by 4 Ayes and 0 Noes. Motion Passed.**

- i. Discussion and possible approval of 2020-2021 administrative, certificated and classified contracts.**

**Motion: Dawn Allan Second: Jeanette Pringle Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1**

**Dawn Allan made a motion to approve the 2020-2021 administrative, certificated and classified contracts. Jeanette Pringle made a second, followed by 4 Ayes and 0 Noes. Motion Passed**

- j. Discussion and possible approval of removal of absent board member.**

**Motion: Dawn Allan Second: Jeanette Pringle Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1**

**Dawn Allan made a motion of the removal of absent board member. Jeanette Pringle seconded, followed by 4 Ayes and 0 Noes. Motion Passed.**

**Comment Dawn Allan**

**Mike McMaster Dawn Allan Bill Arnold Jeanette Pringle Dawn Allan Sadee Ciapponi**

**Next Meeting: May 28, 2020**

**Adjournment: 4:42**