



**NORTHERN SUMMIT ACADEMY  
Board of Directors  
Special Board Meeting Minutes**

**June 23, 2022  
Thursday, 3:00 PM**

<https://us04web.zoom.us/j/3413920841?pwd=MVhRYk80YkdvOHRWL1pYRklUSnByQT09>

Meeting ID: 341 392 0841

Passcode: hg0FFE

**2301 Balls Ferry Rd  
Anderson**

**Agenda**

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to five (5) minutes unless the chairperson of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item that appears on the Agenda during consideration of the item. We would appreciate it if you would identify yourself with your name when addressing the Board.

**I. Call to order and roll call 3:00 PM**

Mike McMaster X Bill Arnold X Dawn Allan 0 Lois Rose 0  
Angelia Garrett X

**II. Pledge of Allegiance**

**III. Approval of the Agenda**

Motion: Bill Arnold Second: Angelia Garrett  
Ayes: 3 Noes: 0 Abstentions: 0 Absent: 2

**IV. Public Comment**

An opportunity for any member of the public to address the Governing Board on any matter on the Agenda, which is within the jurisdiction of the Board.

**V. Action Items**

1. Discussion and possible approval of the a-g Improvement Grant Plan.

**The a-g Improvement Grant money covers two areas. If during 2019/2020/2021 a student received a D or F in a class, they may retake the course. This grant also covers a-g courses. High School Intervention for 9-12 covered also.**

Motion: \_\_ Bill Arnold \_\_\_\_\_ Second: \_\_ Angelia Garrett \_\_\_\_\_ Ayes: \_\_ 3 \_\_  
Noes: \_\_ 0 \_\_ Abstentions: \_\_ 0 \_\_ Absent: \_\_ 2 \_\_

2. Discussion and possible approval of Community School Coordinator Job Description and Salary Schedule.

**The Community School Coordinator job description created from the grant document information and best practices. Credential not required.**

Motion: \_\_ Angelia Garrett \_\_\_\_\_ Second: \_\_ Bill Arnold \_\_\_\_\_  
Ayes: \_\_ 3 \_\_ Noes: \_\_ 0 \_\_ Abstentions: \_\_ 0 \_\_ Absent: \_\_ 2 \_\_

3. Discussion and possible approval of designating Clarissa Loffmark as the Director of Special Programs. The job description and salary schedule were previously approved.

Motion: \_\_ Bill Arnold \_\_\_\_\_ Second: \_\_ Angelia Garrett \_\_\_\_\_  
Ayes: \_\_ 3 \_\_ Noes: \_\_ 0 \_\_ Abstentions: \_\_ 0 \_\_ Absent: \_\_ 2 \_\_

4. Discussion and possible approval of the Universal Pre-Kindergarten Grant Plan.

**This is in the planning stages. Not compulsory. Beneficial for working parents. Early socialization. Early skills.**

Motion: \_\_ Angelia Garrett \_\_\_\_\_ Second: \_\_ Bill Arnold \_\_\_\_\_ Ayes: \_\_ 3 \_\_  
Noes: \_\_ 0 \_\_ Abstentions: \_\_ 0 \_\_ Absent: \_\_ 2 \_\_

5. Discussion and possible approval of the 22/23 LCAP, Budget, and and EPA.

**Discussion regarding added reflection documentation of data to part 4.**

Motion: \_\_ Bill Arnold \_\_\_\_\_ Second: \_\_ Angelia Garrett \_\_\_\_\_ Ayes: \_\_ 3 \_\_

Noes: \_\_0\_\_ Abstentions: \_\_0\_\_ Absent: \_\_2\_\_

6. Discussion and possible approval of contracting with Charter Safe for the NSA Insurance..

**Board approved this action item at the March 10, 2022 Regular Board meeting. Action item #5.**

7. Discussion and possible approval of hiring Rebecca Pellegrini fulltime as the TK -1 resource center classroom teacher and TOR.

**Rebecca will be joining us from Happy Valley School District. She is excited to work with the TK-1 littles**

Motion: \_\_Angelia Garrett\_\_ Second: \_\_Bill Arnold \_\_ Ayes: \_\_3\_\_  
Noes: \_\_0\_\_ Abstentions: \_\_0\_\_ Absent: \_\_2\_\_

8. Discussion and possible approval of the June 9, 2022 Meeting Minutes.

**Discussion about Mike's signature on the June 9th minutes. This signature was needed for the retention bonuses prior to sending to SCOE.**

Motion: \_\_Bill Arnold \_\_ Second: \_\_Angelia Garrett \_\_ Ayes: \_\_3\_\_  
Noes: \_\_0\_\_ Abstentions: \_\_0\_\_ Absent \_\_2\_\_

### Comments

**Board allowed a Directors Report for updates: Julia leaves July 8, but will work as needed remotely. She is available by text, phone, and email. Sarah/Tami will be working here in July to answer phones. We are working hard to get ordering done, building  $\frac{2}{3}$  classroom, and ordering large carpeted walls for 7 and 8th classrooms. Jeff is working on the CTE/MakerSpace area. Kenny set Julia up on a small laptop to work abroad. Board signature cards completed. 8/9/22 is the first certificated day back - will be updated on payroll information and insurance information. 8/16/22 we are having a staff Science of Hope training and have reserved the conference room at McConnell Foundation Building. Board members are invited to attend.**

**Board asked about what/who is covering incase of an emergency. Julia said that Tami will be here, but Clarissa will cover as well. CA Safety 530-243-2521.**

Mike McMaster      Bill Arnold      Dawn Allan      Lois Rose      Angelia Garrett

Next Meeting: \_\_\_\_\_ August 11, 2022 at 3:00 \_\_\_\_\_  
Adjournment: \_\_\_\_\_ 3:29 PM \_\_\_\_\_